

## Transition Assistance

### Websites

#### Department of Defense Transition Assistance

[www.dodtap.mil](http://www.dodtap.mil)

#### U.S. Department of Veterans Affairs

[www.VA.gov](http://www.VA.gov)

#### Department of Labor

[www.dol.gov](http://www.dol.gov)

#### Small Business Administration

[www.sba.gov](http://www.sba.gov)

#### Verification of Military Experience & Training

<https://www.dmdc.osd.mill/tgps/>

#### State Employment Agencies/ Career One Stop

[www.servicelocator.org](http://www.servicelocator.org)

#### O\*NET Online

[www.onetonline.org](http://www.onetonline.org)

#### Federal Job Opportunities

[www.usajobs.gov](http://www.usajobs.gov)

#### State Veterans Benefits

[www.nasdva.us](http://www.nasdva.us)

## Do you know what the A&FRC has to offer?

**Air Force Aid Society**– Provides emergency financial assistance to Air Force members, both active duty and retired and their families through interest-free loans.

**Casualty Assistance**– Provides prompt reporting, dignified and humane notification, and efficient, thorough, and compassionate assistance to family members.

**Personal Financial Readiness**– Offers information, education and counseling on a variety of financial topics and classes.

**Personal and Family Readiness**– Provides mobility and deployment assistance to help single and married DoD personnel and families meet pre-deployment, sustainment, reintegration, and post-deployment challenges.

**Relocation Assistance**– Provides information and assistance to military personnel and their families who are involved in or anticipating a permanent change of station (PCS) move.

**Transition Assistance**– Provides separating/retiring members and their families the skills and knowledge required to make a successful transition to the civilian sector.

**Volunteer Resource**– Provides recruitment, placement, and recognition and training opportunities for base/community volunteers



Visit us at [www.facebook.com/sjafrc](http://www.facebook.com/sjafrc)



## TRANSITION ASSISTANCE PROGRAM

### Airman & Family Readiness Center

1200 Wright Brothers Ave.  
Bldg. 3602  
Seymour Johnson AFB, NC  
919-722-1123

# TRANSITION ASSISTANCE PROGRAM (TAP)

## OVERVIEW OF SERVICES

### Step 1: Pre-Separation Counseling

Pre-separation counseling must be accomplished no less than 90 days before separation but optimally at the one year point for separating and two year point for retiring Service members. Pre-separation counseling represents the most holistic, personal, and extended component of TAP.

*Call to 919-722-1123 to schedule an appointment.*

### Step 2: eBenefits Account

This portal is a one-stop shop for benefits-related online tools and information for Wounded Warriors, Veterans, Service members, and Family of Service Members. Members must register with their CAC at the following website: [www.ebenefits.va.gov](http://www.ebenefits.va.gov). Members should bring proof of registration to their pre-separation counseling.



### Step 3: 5-Day TAP Workshop

Department of Defense, Department of Labor, and Veterans Affairs partnership. Workshop will cover Transition Overview, Military Occupation Code Crosswalk, Financial Planning, DoL Employment Information, and VA Benefits Briefing.

### Step 4: 2-Day Tracks

#### Entrepreneurship Track

Facilitated by Small Business Administration, this track is for those individuals who are interested in developing a small business or franchise.

#### Higher Education Track

Facilitated by Department of Defense, this track is for those who plan to focus on their academic goals after they transition from the military.

#### Technical Training Track

Facilitated by Veterans Affairs, this track is for individuals who have determined that technical training best supports their career goal.

### Step 5: Capstone Event

Appointment with A&FRC Staff where Service members demonstrate and validate that they are prepared to be successful following their military service by producing documentation that they meet Career Readiness Standards. Must be accomplished no earlier than five months prior and no later than three months prior to your separation or retirement date.

