

# 4th Fighter Wing Public Affairs

## Tour Request Form

Request Date and Start Time of Tour: \_\_\_\_\_

Group Name and number of people: \_\_\_\_\_

Point of Contact Name/Email/Phone: \_\_\_\_\_

### **Support Requested**

- F-15E static
- KC-135 static
- Heritage Park
- Honor Guard demo
- Explosive Ordnance Disposal demo
- Military Working Dog demo
- Fire Dept.
- Dormitory tour
- Other \_\_\_\_\_

Will you provide your own method of transportation on base?  Yes  No

Would your group like a windshield tour of the base as well?  Yes  No

### **Agreement of Understanding**

I, (name) \_\_\_\_\_, would like to request a tour of Seymour Johnson AFB with the above mentioned support for (date) \_\_\_\_\_ at (time) \_\_\_\_\_.

I understand that the tour group will be no larger than 40 people; I must give at least 60 days notice, and tours are granted only upon availability of assets and may be cancelled due to mission requirements. By agreeing to a tour of Seymour Johnson AFB, your group is consenting to the security procedures of the installation as implemented by the 4th Fighter Wing commander.

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### Additional Information

*(Please annotate any additional requests or concerns)*

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### Public Affairs Use Only

Date Received: \_\_\_\_\_

Tour Approved/Disapproved and Date: \_\_\_\_\_

Checklist Completion Date: \_\_\_\_\_

Tour Guide Assigned: \_\_\_\_\_